

# Purchasing Online

## Information Regarding PayPal payments

### What is PayPal?

PayPal is the trusted leader in online payments enabling buyers and businesses to send and receive money online. PayPal has over 100 million member accounts in 190 countries and regions.

### Is it safe to use?

PayPal helps protect your credit card information with industry-leading security and fraud prevention systems. When you use PayPal, your financial information is never shared.

### Paying with your Credit or Debit card

PayPal accepts all major credit and debit cards, and you don't need a PayPal account to use it. Simply choose "PayPal or Credit/Debit Card" as your preferred payment option at the checkout.

### Worldwide Shipping

We ship worldwide. All shipping charges will be displayed during the checkout process.

## A Simple Guide to Purchasing Online with Al-Karam Publications

Al-Karam Publications offers a simple and straightforward procedure for purchasing products online. The following step-by-step guide will guide you through the process:

**STEP 1:** When you find the product(s) you wish to purchase click the "Add to Cart" button (adjust the "Quantity" if you require).

**STEP 2:** You will then be taken to your Shopping Cart where you will have two options: either to "Continue Shopping" or "Checkout" - if you wish to add more products to your Shopping Cart then you may click on "Continue Shopping" and repeat Step 1, otherwise you may click on "Checkout" and continue on to Step 3.

**STEP 3:** If you have already registered with us you may enter your Username and Password and click on "Login" to continue to Step 4. If you have not previously registered with us you will need to enter a Username and Password of your choice followed by your name, address and contact details and click on "Send Registration".

**STEP 4:** The next screen will ask you for a "Shipping Address" - please check that the address is correct and click "Next".

**STEP 5:** The next screen will inform you of the payment for postage and packaging of your order. This is typically 30% of your total amount. Click "Next" to continue.

**STEP 6:** Next you will be given the option of either paying online via PayPal or a Credit/Debit Card or by sending us a cheque or postal order. Click on your preferred option and click "Next" to continue and complete your order.

If you choose to pay via "PayPal or a Credit/Debit Card" then you will be asked to confirm your order and will be taken to a secure connection of the PayPal website to process your payment.

If you choose to pay by "Cheque or Postal Order" you will be asked to confirm your order and will be informed that you should make your cheque/postal order payable to "Al-Karam Publications" and send it to our address. In both cases a confirmation email will be sent to you.